Valley County Board of County Commissioners

P.O. Box 1350 • 219 N. Main Street
Cascade, Idaho 83611-1350

Phone (208) 382-7100
Fax (208) 382-7107

SHERRY MAUPIN
Chairman of the Board
smaupin@valleycountyid.gov

KATLIN CALDWELL
Commissioner
kcaldwell@valleycountyid.gov

NEAL THOMPSON
Commissioner
nthompson@valleycountyid.gov

GABRIELLE KNAPP
Clerk
gknapp@valleycountyid.gov

IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS
CASCADE, IDAHO
October 14, 2026

PRESENT: **SHERRY MAUPIN (CHAIRMAN)**
NEAL THOMPSON (COMMISSIONER)
KATLIN CALDWELL (COMMISSIONER)
MARIA GUEST (ADMIN ASSISTANT)

Acting Chairman Thompson led the Pledge of Allegiance.

Action Item (1): The Commissioners apologized for not giving 48 hrs. to the public to post the amended agenda. The amended agenda is due to the 10am slot, action Item (13): The Fair Board review of legal authorities, budget process and responsibilities for end of September and 2pm slot, action item (20): Motorola Radio Contract Signing not having the documents ready to be presented to the commissioners. Chairman Maupin motion to approve the October 14 2026, agenda with the removal of Action Item (13) and (20) to be rescheduled at a later date. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to a to approve the October 14 2026, agenda with the removal of Action Item (13) and (20) to be rescheduled at a later date.

Note: Action 22, 23 and 24 were moved to the 10am slot to fill the void.

Action Item (2): Acting Chairman Thompson presented the meeting minutes of September 28, 2026. Commissioner Caldwell made a motion to approve the meeting minutes of September 28, 2026. Chairman Maupin seconded. No further discussion, all in favor. Motion passed to approve the meeting minutes for September 28, 2026.

Action Item (3): Acting Chairman Thompson led the discussion on the matter of Valley County Offices' closure on the Friday after Thanksgiving. PA's Office Ashley Moore and HR Mike Savoie answered some questions from the Commissioners and in the end the Commissioner's decided not to make the day a holiday time off but to let the department Managers have the

choice to open or close their offices by using personal time off as long as they are not one of the offices that has to remain open per court or state requirements. No action was taken.
Action Item (4): Parks and Recreation Director Dave Bingaman presented the request to sign an agreement with OK Gravel for Wellington Project. Commissioner Caldwell made a motion to approve signing an agreement with OK Gravel for Wellington Project. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the request to sign an agreement with OK Gravel for Wellington Project.

Action Item (5): Chairman Maupin presented the matter of the County having representation during the 2026 Regional Economic Summit. Commissioner Caldwell made a motion to approve $2,500 contribution to the 2026 Regional Economic Summit for an 8-seat attendance. Acting Chairman Thompson seconded the motion. No further discussion, all in favor. Motion passed to approved $2,500 contribution to the 2026 Regional Economic Summit for an 8-seat attendance.

Action Item (6): Grant Writer Ken Schlegel presented the request to sign safe streets for all and the quarterly progress report. Chairman Maupin made a motion to approve the signing of the safe streets for all. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passes to approve the signing of the safe streets for all.

Action Item (7): Grant Writer Ken Schlegel presented the West Roseberry LHRIP Grant closeout form for signature. Chairman Maupin made a motion to approve the signing of the West Roseberry LHRIP Grant closeout form. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passes to approve the signing of the West Roseberry LHRIP Grant closeout form.

Action Item (8): Senior Deputy Auditor Robyn Elliott presented the claims, board order claims and junior college tuition. The commissioners needed more information on a mileage claim. Commissioner Caldwell approved the claims, board order claims and junior college tuition with the exception of the mileage claim. Chair Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the claims, board order claims and junior college tuition with the exception of the mileage claim.

Claim Summary:

	FY26	FY27	Total
GENERAL	$145,734.25	$197,840.91	$343,575.16
ROAD & BRIDGE	$659,933.44	$16,445.09	$676,378.53
AMERICAN RESCUE PLAN FUND	$30,624.10		
DISTRICT COURT	$434.44	$1,738.60	$2,173.04
FAIR, GROUNDS AND BUILDINGS	$90.75		
REVALUATION	$704.51		
SOLID WASTE	$379,920.20		
WEEDS	$825.13	$211.96	$1,037.09

WATERWAYS	$6,786.36		
MCCALL-DONNELLY SNOWMOBILE	$397.12		
CASCADE-WARMLAKE SNOWMOBILE	$77.43		
TITLE III FUNDS	$3,757.60		
EXTENSION AGENT FUND	$314.95		
INTERLOCK DEVICE FUND	$300.00		
CAPITAL EQUIPMENT FUND		$53,643.00	
CLERKS TRUST	$1,441.69		
GRAND TOTAL	**$1,231,341.97**	**$269,879.56**	
		$1,501,221.53	

Claim put on hold for more information:

Vendor: SCOTT, TROY ARDEN						
SCOTT, TROY ARDEN	INV0019168	09/30/2026	MILEAGE FOR TRAVEL TO LAKEFORK FOR GUN MOUNT BUILD	100-20-0433-0000	09/30/2026	47.88
SCOTT, TROY ARDEN	INV0019168	09/30/2026	MILEAGE FOR TRAVEL TO LAKEFORK DELIVER TIRES	100-20-0433-0000	09/30/2026	47.88
SCOTT, TROY ARDEN	INV0019168	09/30/2026	CELL REIMBURSEMENT APR-SEPT 2026	100-20-0464-0001	09/30/2026	60.00
					Vendor SCOTT, TROY ARDEN Total:	155.76

Action Item (9): The Commissioners had technical difficulties so Meadowlark Marketing updates by McKenzie Kraemer online were postponed to the October 26, 2026, meeting. No action was taken.

Action Item (10): Durena Farr from Valley and Soil Water and Conservation District presented the $5,000.00 check to the Commissioners for the Valley County Weed Dept and DASH Program for Milfoil on Payette Lake. She also wanted to give updates, but the Commissioners invited her back for a follow-up meeting since giving updates were not on the agenda. Chairman Maupin made a motion to accept the $5,000.00 check to the Commissioners for the Valley County Weed Dept and DASH Program for Milfoil on Payette Lake. No further discussion, all in favor. Motion passed to accept the $5,000.00 check to the Commissioners for the Valley County Weed Dept and DASH Program for Milfoil on Payette Lake.

Action Item (11): Traci Jamieson from Ignite Idaho presented the idea of purchasing the building in Cascade currently identified as the Community Center or creating a 5-year lease. Commissioner Caldwell was against selling the building while Chairman Maupin and Acting Chairman Thompson were open to the idea if the money from the purchase can be put towards a new space for the seniors. Since Ignite Idaho's current lease doesn't expire until next year. The Commissioners decided to postpone this matter until then. No action was taken.

Action Item (12): Traci Jamieson from Ignite Idaho had questions on receiving funds to support the County Indigent Program. However, since Valley County currently has no indigent policy the

commissioners couldn't entertain her questions. They did assure her that the county is working on getting an indigent policy in place to shed light on the questions around the indigent application process and procedures. No action was taken.

Discuss/Action Item (13): The Fair Board review of legal authorities, budget process and responsibilities for end of September was postponed to a future date because they were not ready to present to the Commissioners. No action was taken.

Action Item (22): The Commissioners discussed how important it is for Valley County to have an indigent application policy, and they can partner with the clerk to get information on funding and other issues that entails in the application process. Commissioner Caldwell made a motion to move forward with drafting a policy for indigent application. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to move forward with drafting a policy for indigent application.

Action Item (23): Director Cynda Herrick presented information on requiring covenants, conditions and restrictions (CC&R's) in Valley County subdivision regulations. The discussion focused on the enforcement and role of Covenants, Conditions, and Restrictions (CC&Rs) versus development agreements in subdivision approvals. The Commissioners clarified that while CC&Rs are helpful for informing buyers and providing homeowner guidance—such as advising on septic tank maintenance or short-term rental rules—the County lacks legal authority to enforce them, and neighboring counties similarly do not require or enforce CC&Rs unless shared assets are involved. To ensure long-term county enforcement of critical land-use conditions (such as wildfire mitigation, shared assets, and open space maintenance), and they all agreed that, going forward, important conditions of approval should be memorialized in formal development agreements rather than left for CC&Rs. The meeting concludes with a brief observation that data on recorded and preliminary subdivisions showed County growth and lot approvals are progressing much more slowly than public perception suggests. No action was taken.

Action Item (24): The Commissioners discussed the draft policy for Valley County public distribution of meeting documentation packets and were satisfied with the changes from the PA's office. A clean draft with all the changes will be adopted at the next meeting with implementation of effective date. No action was taken.

Action Item (14): Abbey Erquiaga from Clear Water Financials gave updates on the master plan for the Fairgrounds. The Commissioners were satisfied with the master plan. Commissioner Caldwell made a motion to table the master plan to next meeting where they can adopt the plan since it wasn't listed as an adoption on the agenda. Chairman Maupin seconded that motion. No further discussion, all in favor. Motion passed to table the master plan to next week for adoption.

The Commissioners recessed for lunch at 11:52 pm

The Commissioners returned from lunch at 1:00 pm

Discussion/Action Item (15): Chairman Maupin made a motion to task Director Dettrich to pursue the road levy initiative through community listening sessions and hold a workshop on potential funding sources. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to task Director Dettrich to pursue the road levy initiative through community listening sessions and hold a workshop on potential funding sources.

Discussion/Action Item (16): Commissioner Caldwell made a motion to approve the road communications consultant proposal not to exceed $25,000 upon approval from the prosecuting attorney's office. Chairman Maupin seconded the motion. No further discussion, all in favor. Motion passed to approve the road communications consultant proposal not to exceed $25,000 upon approval from the prosecuting attorney's office.

Action item (17): The Commissioners needed more information to entertain the request to al to payoff CAT leases with Surplus FY26 Funds if Available [Maximum Payment Amount $506,088.24] so it was tabled to a future date where Director Dettrich can bring forth more information concerning interest rates. No action was taken.

Discussion/Action Item (18): Chairman Maupin made a motion to discontinue Verizon for the Road Department's tracking system and return with further discussion regarding charging other divisions, as well as to discontinue IworQ. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to discontinue Verizon for the Road Department's tracking system and return with further discussion regarding charging other divisions, as well as to discontinue IworQ.

Action Item (19): Chairman Maupin made a motion to approve the request to remove 2 vehicles from service from the Sheriff's Dept. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed approve of the request to remove 2 vehicles from service from the Sheriff's Dept.

Action Item (20): The signing of the Motorola Radio Contract was postponed to a future meeting date because the paperwork was not ready. No action was taken.

Action Item (21): Chairman Maupin made a motion to nominate Mark Rekow for the district III seat of the ICRMP Board of Trustee. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to nominate Mark Rekow for the district III seat of the ICRMP Board of Trustee.

Entered Executive Session at 2:16 pm

Action Item (25): Executive Session per Idaho Code § 74-206(1)(d) – "To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code" - Indigent Application Case Number 26-JI0618.

Exited Executive Session at 2:21 pm

Chairman Maupin made a motion to approve indigent application case number 26-JO618 for $1,695. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve indigent application case number 26-JO618 for $1,695.

The Commissioners adjourned the meeting at 2:22 pm

Note:
Acting Chairman Thompson waited for the general public for comments until 4pm.
No public comments

Acting Chairman Thompson

Attest:

Admin Assistant Maria Guest

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VALLEY COUNTY COMMISSIONERS
MEETING AGENDA
Wednesday, October 14, 2026

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Admin, Maria Guest (mguest@valleycountyid.gov) prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 **Action Item (1):** Call to Order – Pledge of Allegiance – Approve Agenda

9:00 Commissioner Discussion
Action Item (2): Meeting Minutes of September 28, 2026
Action Item (3): Discuss Valley County Offices' closure on the Friday after Thanksgiving
Action Item (4): Sign an Agreement with OK Gravel for Wellington Project – Parks and Recreation Director Dave Bingaman
Action Item (5): 2026 Regional Economic Summit
Action Item (6): Sign Safe Streets for All, Quarterly Progress Report – Grant Writer Ken Schlegel
Action Item (7): West Roseberry LHRIP Grant Closeout Form for signature – Grant Writer Ken Schlegel

9:05 **Action Item (8):** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Robyn Elliott

9:10 **Action Item (9):** Meadowlark Marketing Updates - McKenzie Kraemer

9:30 **Action Item (10):** Present $5,000.00 check to the Commissioners for the Valley County Weed Dept. DASH Program for Milfoil on Payette Lake

9:45 Presented by Ignite Idaho – Traci Jamieson
Action Item (11): Discussion on Ignite purchasing the building in Cascade Currently Identified as the Community Center

Action Item (12): Discussion on Ignite Receiving Funds to Support the County Indigent Program

10:00 **Discuss/Action Item (13):** Fair Board Review of Legal Authorities, Budget Process and Responsibilities for end of September – Fair Board President Carl Barrett

11:00 **Action Item (14):** Clear Water Financials Updates - Abbey Erquiaga

12:00 Recess for Lunch

1:00 Presented by Road Dept Director Kerstin Dettrich
Discussion/Action Item (15): Preliminary Direction to Pursue a Road Levy Initiative
Discussion/Action Item (16): Road Communications Consultant Needs & Proposal
Action item (17): Approval to payoff CAT leases with Surplus FY26 Funds if Available [Maximum Payment Amount $506,088.24]
Discussion/Action Item (18): Discontinue Verizon Road Dept Fleet Tracking/Motorpool Use Discussion (Approx. $6500/yr) & IworQ (1750/yr)

2:00 Presented by Chief Deputy Jason Piccola
Action Item (19): Request to Remove Vehicles from Service
Action Item (20): Motorola Radio Contract Signing.

2:00 **Action Item (21):** ICRMP Board of Trustee Nomination

2:15 **Action Item (22):** Discuss Valley County Indigent Application Policy

2:45 **Action Item (23):** Discuss Requiring Covenants, Conditions and Restrictions (CC&R's) in Valley County Subdivision Regulations.

3:30 **Action Item (24):** Draft Policy for Valley County Public Distribution of Meeting Documentation Packets

4:00 Opportunity for General Public to Present to Commissioners

4:00 **Action Item (25):** Executive Session per Idaho Code § 74-206(1)(d) – "To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code" - Indigent Application Case Number 26-JI0618.

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday, October 19, 2026

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VALLEY COUNTY COMMISSIONERS
REVISED MEETING AGENDA
Wednesday, October 14, 2026

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Action Item (7): West Roseberry LHRIP Grant Closeout Form for signature – Grant Writer Ken Schlegel

9:05 **Action Item (8):** Claims, Board Order Claims & Junior College Tuition- Senior Deputy Auditor, Robyn Elliott

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10:30 **Action Item (24):** Draft Policy for Valley County Public Distribution of Meeting Documentation Packets

11:00 **Action Item (14):** Adoption of the Fairgrounds' Master Plan by Clear Water Financials Abbey Erquiaga

12:00 Recess for Lunch

1:00 Presented by Road Dept Director Kerstin Dettrich
Discussion/Action Item (15): Preliminary Direction to Pursue a Road Levy Initiative
Discussion/Action Item (16): Road Communications Consultant Needs & Proposal
Action item (17): Approval to payoff CAT leases with Surplus FY26 Funds if Available [Maximum Payment Amount $506,088.24]
Discussion/Action Item (18): Discontinue Verizon Road Dept Fleet Tracking/Motorpool Use Discussion (Approx. $6500/yr) & IworQ (1750/yr)

2:00 Presented by Chief Deputy Jason Piccola
Action Item (19): Request to Remove Vehicles from Service
Action Item (20): Motorola Radio Contract Signing.

2:15 **Action Item (21):** Nominate Mark Rekow or recommend a new candidate for the district III seat of the ICRMP Board of Trustee

2:15 Opportunity for General Public to Present to Commissioners

2:15 **Action Item (25):** Executive Session per Idaho Code § 74-206(1)(d) – "To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code" - Indigent Application Case Number 26-JI0618.

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday, October 19, 2026