

Valley County Board of County Commissioners

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NEAL THOMPSON
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IN THE OFFICE OF THE VALLEY COUNTY BOARD OF COMMISSIONERS CASCADE, IDAHO September 28, 2026

PRESENT: **SHERRY MAUPIN (CHAIRMAN)**
 NEAL THOMPSON (COMMISSIONER)
 KATLIN CALDWELL (COMMISSIONER)
 MARIA GUEST (ADMIN ASSISTANT)

Chairman Maupin led the Pledge of Allegiance.

Action Item (1): Chairman Maupin presented the September 28, 2026, agenda. Commissioner Thompson made a motion to approve the September 28, 2026, agenda. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the September 28, 2026, agenda.

Action Item (2): Chairman Maupin presented the Meeting Minutes of September 8, 2026, minutes. Commissioner Caldwell made a motion to approve September 8, 2026, minutes. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve September 8, 2026, minute.

Action Item (3): Commissioner Caldwell made a motion to approve request for Lake Shore Disposal Transfer Hauling and Recycle 3.5% annual PI Increase Effect October 1, 2026. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve request for Lake Shore Disposal Transfer Hauling and Recycle 3.5% annual PI Increase Effect October 1, 2026.

Action Item (4): Commissioner Caldwell made a motion to approve Designate Polling Places for Each Election Precinct for the General Election, per Idaho Code 34-302 - Election Coordinator, Kierstin Oxford Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve

Action Item (5): Commissioner Thompson made a motion to approve signing the certificate of County Levies for Valley County L1. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve signing the certificate of County Levies for Valley County L1.

Action Item (6): Commissioner Thompson made a motion to approve signing the Professional Services and Consulting Agreement Juan Bonilla and Valley County. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve signing the Professional Services and Consulting Agreement Juan Bonilla and Valley County.

Action Item (7): Director Bingaman was on vacation, so he was unable to present the agreement for the Wellington Building and Electrical. No action was taken. The matter was tabled for the next commissioners' meeting.

Action Item (8): Commissioner Caldwell made a motion to approve the Fairgrounds use request by Shauna Arnold. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the Fairgrounds use request by Shauna Arnold.

Action Item (9): Commissioner Caldwell made a motion to approve Fairgrounds use request by Brian Hines. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve Fairgrounds use request by Brian Hines.

Action Item (10): Commissioner Caldwell made a motion to approve Claims, Board Order Claims, & Junior College Tuition. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve Claims, Board Order Claims, & Junior College Tuition.

GENERAL	\$386,092.56
ROAD & BRIDGE	\$306,825.48
AMERICAN RESCUE PLAN FUND	\$45,184.60
DISTRICT COURT	\$1,891.08
REVALUATION	\$98.68
SOLID WASTE	\$136,198.55
WEEDS	\$9,067.19
WATERWAYS	\$13,294.87
MCCALL-DONNELLY SNOWMOBILE	\$19.96
CASCADE-WARMLAKE SNOWMOBILE	\$4.99
SMITHS FERRY SNOWMOBILE 43D	\$4.99
TITLE III FUNDS	\$13,000.00
EXTENSION AGENT FUND	\$1,099.06
GRAND TOTAL	\$912,782.01

Discuss: Owner John Russel presented his request for lot line adjustment, split and combination. The Commissioners didn't get the specific parcel numbers for this request, so they allowed Mr. Russell to go ahead and talk about an additional parcel he wanted to change for Owner Bruce Harral. The Commissioners had no issue with the first request but recommended Mr. Russell to return to present Bruce Harral's request with the parcel number. Mr. Russell offered his expertise in improving the ordinance on parcel adjustments and the commissioners welcomed his offer and will let him know when they begin this process.

Parcel numbers were later obtained:

First Parcel was Erik Bohn Parcel # RP000720020060

Second Parcel was Bruce Harral Parcel # RP00287001018A

Action Item (11): Planning and Zoning Director, Cynda Herrick presented the Tamarack Resort Planned Unit Development Second Amended Phase 1 Final Plat.

Commissioner Maupin made a motion to

- approve the final plat for Tamarack Resort Planned Unit Development

Second Amended Phase -- 1;

- acknowledge the Sanitary Restrictions are satisfied;
- accept the Owner's Declaration of Utilities – previously recorded as Instrument # 278277;
- and, authorize the Chairman to sign the plat.

This motion is made with the understanding:

- Access will continue to be provided by Discovery Drive, a private road.
- That the Board of County Commissioners can set the level of service for any public road.

Commissioner Thompson seconded the motion. No further discussion, all in favor.
Motion passed to approve the aforementioned motion.

Action Item (12): Planning and Zoning Director, Cynda Herrick presented Herrick North Subdivision: Final Plat.

Commissioner Caldwell made a motion to:

- approve the final plat for Herrick North Subdivision;

- acknowledge the Sanitary Restrictions are satisfied;
- validate the extension of Laurins LN as a private road that will be listed in the Official Road Name List and on the Official Road Maps;
- accept the Escrow Agreement from FSTE as adequate financial assurance for improvements to Laurins LN and completion of the buried fire tanks;
- accept the owners Declaration of a Private Road for Herrick North Subdivision;
- accept the Declaration of Installation of Utilities for Herrick North Subdivision;
- accept the Shared Driveway Agreement for Herrick North Subdivision;
- accept the Declaration of Covenants, Conditions, and Restrictions for Herrick North Subdivision; and,
- authorize the chairman to sign the final plat.

This motion is made with the understanding:

- That Laurins LN is a private road and Valley County has no responsibility thereto;
- That the Board of County Commissioners can set the level of service for any public road.

Commissioner Thompson seconded the motion. No further discussion, all in favor.
Motion passed to approve the aforementioned motion.

Community Impact Grantee Updates for Donnelly Rural Fire Protection District - Jackie Hurzeler and Tanner Griffith.

Summary: Donnelly Fire EMS Division Chief Jackie and certified avalanche rescue Tanner presented an update on a community grant project that funded the expansion and updating of the district's avalanche rescue packs for snowmobile and backcountry rescues. Because the department increased its core staffing to four responders, the previous inventory of two outdated packs was insufficient. Using grant funds stretched further through a 35% vendor discount, the team successfully outfitted four complete, operational avalanche rescue packs equipped with modern beacons, longer probes, snowshoes, and decision-making tools. Commissioners discussed the critical importance of response times, responder safety, and coordination with local partners like Tamarack Resort, praising the project as a high-return investment for community emergency preparedness.

Discussion/Action Item (13): The commissioners and staff discussed drafting a new, countywide policy for publishing meeting packets on the website to improve public transparency and speed up records requests. Legal counsel clarified that under the public records act, personal phone numbers and email addresses of permit applicants can be redacted, whereas public comments submitted on land use issues generally carry no expectation of privacy and will not be redacted. The board agreed to align the policy so that it applies uniformly to both the commissioners and the Planning and Zoning division. Additionally, staff plan to notify the community via local media and social media prior to implementation so residents are aware that submitted packet materials will become publicly accessible online. Admin Maria Guest was tasked to work on the policy. No action was taken.

Discussion/Action Item (14): Chairman Commissioner Maupin presented the Delegation of Authority and Debit Card Limits for all departments. Commissioner Caldwell made a motion to approve the following:

Department	Managers	Approved Delegation of Authorization (DOA)	Approved Debit Card Limit (DCL)
1. Assessor	Sue Leeper	\$8K	\$8K
2. Building	Annette Derrick	\$3K	\$3K
3. Clerk	Gabby Knapp	\$8K	\$3K
4. Coroner	Scott Carver	\$0	\$0
5. Court Services	DeeDee Phillips	\$3K	\$3K
6. Facilities and Solid Waste	Terri Kenneda	\$40K	\$10K
7. Information Technology	Jeremy Wilcox	\$40K	\$10K
8. Human Resources	Mike Savoie	\$5K	\$5K
9. Parks and Recreation	Dave Bingaman	\$20K	\$0
10. Planning and Zoning	Cynda Herrick	\$10K	\$2K
11. Prosecuting Attorney	Brian Oakey	\$25K	\$5K
12. Road and Bridge	Director Kerstin Dettrich Ops John Stevenson Dept Sup Brian Moosman Rd Tech Jeff Mcfadden Shop Foreman Roman Drake	\$100K \$0 \$0 \$0 \$0	\$0 \$5K \$5K \$0 \$0 Total: \$10K
13. Sheriff	Kevin Copperi	\$25K	\$17.5K
14. Treasurer	Johanna Defoort	\$0	\$3K

15. Uofl Extension	Melissa Hamilton Allyson Statz Renee Durrett	\$0 \$0 \$0	\$5K Give access Give access Total \$5K with daily limits
16. Weed/Pest Control	Steve Anderson	\$0	\$1K
17. Wildfire Mitigation	Mara Hlawatschek	\$10K	\$3K

Commissioner Thompson seconded the motion. No further discussion, all in favor.
Motion passed to approve the above chart of Delegation of Authority and Debit Card Limits for all departments.

Valley County Veteran Service Officer Quarterly Report - Jamie Coffey-Kelly

Summary: Jamie reported on several ongoing veteran support initiatives and community activities in the county, highlighted by the upcoming November 14th veteran standdown at Ridley's, which is expanding to accommodate 150 participants backed by roughly \$2,000 in donations and extensive local business support. Additional updates included steady attendance at the McCall veterans' breakfast, plans for a new Cascade coffee club at the Legion, and a prospective veteran's golf club for next summer, alongside strong outreach metrics that included 30 new claim starts over the past three months.

Action Item (15): Planning and Zoning Director Herrick presented the Saddle Rock Subdivision 4 - Final Plat. Commissioner Thompson made a motion to:

- approve the final plat for Saddle Rock Subdivision Phase 4;
- acknowledge the Sanitary Restrictions are satisfied;
- acknowledge the Wildland Urban Interface Fire Protection Plan;
- validate the continued portions of 43 Acre Road, Sky Horse Drive, Dakota Way, and Challis LN as private roads that will be listed in the Official Road Name List and on the Official Road Maps;
- accept the Declaration of Installation of Utilities;
- accept the Owners Declaration of Shared Driveway and Utility Easements, and Road Maintenance;
- acknowledge the Third Supplement to Declaration of Covenants, Conditions and Restrictions, & Equitable Servitudes for Saddle Rock Subdivision;
- accept the Fifth Amendment to Declaration of Private Road Maintenance Duties and Obligations for Saddle Rock Subdivision;

- Third Amendment to Declaration of Private Roads; and,
- authorize the chairman to sign the final plat.

This motion is made with the understanding:

- That 43 Acre Road, Sky Horse Drive, Dakota Way, and Challis LN are private roads and Valley County has no responsibility thereto

Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the aforementioned motion.

Action Item (16): Commissioner Caldwell made a motion to approve Shoemaker the Facts and Conclusions. Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve Shoemaker the Facts and Conclusions

Action Item (17): Commissioner Thompson made a motion to approve Shoemaker Development Agreement. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve Shoemaker Development Agreement.

Road and Bridge Presentation:

Summary: Director Dettrich and Operations Manager John Stevenson, joined by JB Engineers Timothy Blair and Matt Supple, presented a comprehensive Road Department update on infrastructure management, staffing reorganizations, and a newly consolidated GIS-based road condition assessment. Key highlights include addressing significant engineering backlogs through the onboarding of JUB Engineers, updating population and traffic growth projections showing a projected 23% increase by 2035, and launching a public work ticket system to efficiently triage complaints and maintenance priorities. Additionally, the department reported on ongoing summer asphalt patch programs, the status of various bridge and grant-funded construction projects, and the completion of a thorough pavement condition assessment covering roughly 725 total road miles across the county.

The Commissioners recessed for lunch at 12:12 pm

The Commissioners returned from lunch at 1:15 pm

Community Impact Grant Awardee Update for Idaho West Central Mountains Youth –

Summary: Patty Giardina, executive director of the Idaho West Central Mountains Youth Advocacy Coalition (YAK) presented an annual report to the Valley County Commissioners on how the organization utilized a \$25,000 Valley County Impact Grant to support youth well-being and substance use prevention. The funding was divided into three core areas: youth leadership development (including sending staff and students to a national CADKA training in Florida), school prevention programming (specifically

providing nutritional snacks and support materials for the peer-to-peer Hope Squads across seven regional schools), and building regional capacity by hiring a coordinator and holding team collaboration events. Jardina highlighted that the Icelandic prevention model drives their work, noting that while local student surveys revealed high rates of clinical depression, increasing social connection through these initiatives successfully boosts peer recognition, support confidence, and overall youth resilience.

Discuss/Action Item (18): Resident Don Dorman cancelled his appointment to request a bear canister ordinance. No action was taken.

Action Item (19): Owner Leo Stoddard presented his request for a Road Development Agreement. The Commissioners let him know that his engineer must meet with the county engineer first before they can hear his request. No action was taken.

Action Item (20): The Commissioners discussed researching Impact Fee for Valley County and concluded that they need more information. No action was taken.

Action Item (21): Commissioner Thompson made a motion to approve the request for \$5,000 of Economic Development Funds for Match Funds for Housing Needs Assessment GEM Grant. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the request for \$5,000 of Economic Development Funds for Match Funds for Housing Needs Assessment GEM Grant.

Action Item (22): Commissioner Thompson made a motion to approve the remodel of McCall Annex. Commissioner Caldwell seconded the motion. No further discussion, all in favor. Motion passed to approve the remodel of McCall Annex.

Action Item (23): Commissioner Caldwell made a motion to approve the request for County sponsorship of a Community Development Block Grant application for the Yellow Pine Water Users Association (YPWUA). Commissioner Thompson seconded the motion. No further discussion, all in favor. Motion passed to approve the request for County sponsorship of a Community Development Block Grant application for the Yellow Pine Water Users Association (YPWUA).

Entered Executive Session at 2:45 pm

Action Item (25): Executive Session pursuant to Idaho Code § 74-206(1)(c) to deliberate regarding the acquisition of an interest in real property not owned by a public agency – Land Acquisition.

Exited Executive Session at 2:49 pm

The Commissioners decided to not move forward with the **Action Item 25** land acquisition. No action was taken.

Entered Executive Session at 2:51 pm

Action Item (24): Executive Session per Idaho Code § 74-206(1)(d) – "To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code" - Indigent application Case number 26-LH0903.

Exited Executive Session at 2:58 pm

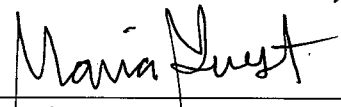
Action Item 24 for Indigent Application Case number 26-LH0903 was tabled. No action was taken.

Opportunity for General Public to Present to the Commissioners:

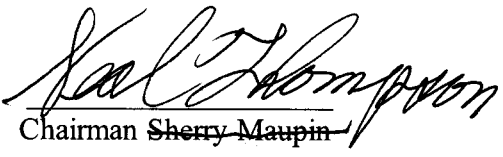
No comments from the public.

The Commissioners adjourned the meeting at 3:28 pm

Attest:



Maria Guest, Admin Assistant

acting

Chairman ~~Sherry Maupin~~

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VALLEY COUNTY COMMISSIONERS MEETING AGENDA Monday September 28, 2026

Valley County adheres to ADA requirements. If anyone requires an accommodation, please contact the County Admin, Maria Guest (mguest@valleycountyid.gov) prior to the meeting.

PROPOSED AGENDA Note: Any item(s) in need of a motion will be described in the agenda under the appropriate section.

9:00 **Action Item (1):** Call to Order – Pledge of Allegiance – Approve Agenda

9:00 Commissioner Discussion

Action Item (2): Meeting Minutes of September 8, 2026

Action Item (3): Request of Lake Shore Disposal Transfer Hauling and Recycle
3.5% annual PI Increase Effect October 1, 2026

Action Item (4): Designate Polling Places for Each Election Precinct for the
General Election, per Idaho Code 34-302 - Election Coordinator, Kierstin Oxford

Action Item (5): Sign Certificate of County Levies for Valley County L1

Action Item (6): Sign Professional Services and Consulting Agreement Juan
Bonilla and Valley County

Action Item (7): Sign Agreement with Wellington Buildings and Electrical –
Dave Bingaman

Action Item (8): Fairgrounds Use Request by Shauna Arnold

Action Item (9): Fairgrounds Use Request by Brian Hines

9:10 **Action Item (10):** Claims, Board Order Claims & Junior College Tuition- Senior Deputy
Auditor, Robyn Elliott

9:15 **Discuss** lot line adjustment, split and combination – Owner John Russell

9:30 Presented by Planning and Zoning Director, Cynda Herrick

Action Item (11): Tamarack Resort Planned Unit Development Second Amended Phase 1 Final Plat

Action Item (12): Herrick North Subdivision: Final Plat

9:45 Community Impact Grantee Updates for Donnelly Rural Fire Protection District - Jackie Hurzeler and Tanner Griffith

10:00 **Discussion/Action Item (13):** Draft Policy for Publishing Commissioners' Packet

10:15 **Discussion/Action Item (14):** Delegation of Authority forms

10:30 Valley County Veteran Service Officer Quarterly Report - Jamie Coffey-Kelly

10:45 Presented by Planning and Zoning Director, Cynda Herrick

Action Item (15): Saddle Rock Subdivision 4 - Final Plat

Action Item (16): Shoemaker the Facts and Conclusions

Action Item (17): Shoemaker Development Agreement

11:00 Road and Bridge Presentation by Director Kerstin Dettrich, Jackie Hurzeler and Tanner Griffith

12:00 Recess for Lunch

1:00 Community Impact Grant Awardee Update for Idaho West Central Mountains Youth – Executive Director Patty Giardina, MSW

1:15 **Discuss/Action Item (18):** Request for a Bear Canister Ordinance – Resident Don Dorman

1:30 **Action Item (19):** Road Development Agreement – Owner Leo Stoddard

1:45 **Action Item (20):** Researching an Impact Fee for Valley County and Determining Next Steps

2:15 **Action Item (21):** Request \$5,000 of Economic Development Funds for Match Funds for Housing Needs Assessment GEM Grant - Rachel Wesse West Central Mountains Economic Dev. Council

2:30 **Action Item (22):** Discussion on Remodel McCall Annex

3:00 **Action Item (23):** Request for County sponsorship of a Community Development Block Grant application for the Yellow Pine Water Users Association (YPWUA) - Michelle Wyman

3:15 Opportunity for General Public to Present to Commissioners

- 3:15 **Action Item (24):** Executive Session per Idaho Code § 74-206(1)(d) – "To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code" - Indigent application.
- 3:15 **Action Item (25):** Executive Session pursuant to Idaho Code § 74-206(1)(c) to deliberate regarding the acquisition of an interest in real property not owned by a public agency – Land Acquisition.

Adjourn

COMMISSIONER'S FUTURE MEETING DATE

Monday October 5, 2026